



**Farmington Community Library
Board of Trustees Meeting
Thursday, May 08, 2025
6:15 p.m.**

Contact Trustees

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Farmington Community Library

FARMLIB.ORG

Farmington Community Library Board of Trustees
Regular Meeting – 6:15 p.m.
May 08, 2025

- **Call to Order**
- **Approval of Agenda**
- **Public Comment (3 minutes per person)**
- **Minutes**
 - Approval of Minutes – Regular Board Meeting –April-2025
- **Treasurers Report**
 - Michigan Class updates
- **Friends of the Library**
- **Director's Report**
 - Staff introduction Becky Hall
- **Sub-Committee Updates**
- **Unfinished Business**
 - Approval of phase 1 design work contract
- **New Business**
 - Approval of Retiree Health Benefit Plan
- **Correspondence**
- **Public Comment (3 minutes per person)**
- **Trustee Comment**
- **Adjournment**

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - April 10, 2025

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Snead, Doby (late)

Board Members Absent: None

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Muthukuda to approve the Agenda for the April 10, 2025 Board meeting was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. S. - please consider a program featuring a Palestinian speaker.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meetings held March 13, 2025, was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying March 2025 operating bills totaling \$466,092.62 was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file the March 2025 financial reports was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (K.Siegrist)

- Cities-wide post card mailing will occur soon.
- Art auction will be evening of April 25 and book sale will be weekend of April 25.

(Doby arrives)

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Annual budget hearing will be held May 8 prior to the regular board meeting. The proposed FY 2025-26 budget will be available for public view by May 2.
- The Asian American Pacific Islander Heritage Celebration will be held May 3.
- Per S. Vaughn, over \$7,000 in grants have been received for Summer Reading programs this year.
- Farmington City Council has recognized National Library Week, and Farmington Hills Council will be doing so at their next meeting.
- FCL staff will once again serve as interviewers for Farmington Public Schools 8th grade Mock Interviews this month.

UNFINISHED BUSINESS

Tax Capture

MOTION by White to approve agreement to share tax revenue from FCL millage with Downtown Development Authority was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

MOTION by White to approve agreement to share tax revenue from FCL millage with Grand River Corridor Improvement Authority was supported by Snodgrass.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

SUBCOMMITTEE UPDATES

Finance (K. Brown)

Facilities (S. Snodgrass)

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - April 10, 2025

- Partial committee will meet with S. Schneeman to clarify contract language for Phase One design work. Contract should be ready for board approval by May.
- FCL does not own or control the roadway that extends south from the traffic light at Twelve Mile. Pothole repair has been held up by US Postal Service. Farmington Hills and Oakland County Road Commission are pursuing resolution.
- Next Facilities meeting will be May 1.

Personnel (D. Muthukuda)

- Committee will soon bring suggestions / requests to board from the staff Working Conditions and Benefits Committee.
- Committee is beginning to consider a future director search, anticipating retirement of K. Siegrist in the next year.

NEW BUSINESS

- Expected Behavior Policy

MOTION by Doby to adopt Expected Behavior Policy was supported by Snead.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

- Violations and Appeals Policy

MOTION by Muthukuda to adopt Programming Policy was supported by Snead.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

- Children and Vulnerable Adults Policy

MOTION by Doby to adopt Children and Vulnerable Adults Policy was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

- Dr. S. - further request for Palestinian-centric program
- M. Showich-Gallup - using a search firm previously for a director was not successful.

TRUSTEE COMMENT

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - April 10, 2025

- C. Doby - how does staff follow up with public commenter? (K. Siegrist has meeting scheduled.)
- S. Snead - interest in FCL presentation to Farmington City Council came up at the State of the Cities.
- J. White - board must insure that staff feel that they are listened to during a director search.
- D. Muthukuda - considering ways to build trust between board and staff.
- S. Snodgrass - board members can make concrete gestures to recognize staff.

ADJOURNMENT

The Board meeting was adjourned by President McClellan. The next meeting of the Library Board is scheduled for Thursday, May 8, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

Director's Report

May 2025

Patron Comments

Included in your Board packet.

1000 Books Before Kindergarten – Teddy Bear Picnic

In April we celebrated our 1,000 Books Before Kindergarten participants with a Teddy Bear Picnic. There were 174 guests who enjoyed the activities.

AAPI Celebration

Saturday, May 3 was the Asian American Pacific Islander Celebration with over 300 attendees who enjoyed the performances and the activities.

Compañeros de Flamenco

On Sunday, May 4, we hosted the Compañeros de Flamenco program. This project was funded in part by Michigan Humanities, an affiliate of the National Endowment for the Humanities, and the Michigan Arts and Culture Council. There were approximately 135 people in attendance.

Food Truck Tuesdays

We are changing Food Truck Tuesdays up a bit, moving it to the evening. The first event is scheduled for June 17 from 5:00 – 7:00 PM.

Summer Reading Begins for All Ages June 1!

Summer Reading is an annual challenge for all ages at Farmington Community Library. Complete the reading challenge, take part in the community missions, and collect fun prizes!

School's Out Celebration

Celebrating the last day of school with the Kona Ice Cream Truck! Plus mini putt-putt and giveaways from the Michigan Learning Channel.

First Grade Field Trips to the Library

First grade field trips to the library have begun at both buildings.

Did You Know? Cricut Machine

One of the in-house services we offer is the use of a Cricut Machine. This service is made possible by a generous donation from the Junior Optimists of Farmington STEAM Academy. The machine is in the Heritage Room. Materials for creating projects are not provided by the library, users must bring their own. However, we do provide tools and accessories to use the Cricut Machine such as

Farmington Community Library

FCL Farmington • 23500 Liberty St. • (248) 553-0321

FCL Farmington Hills • 32737 W. 12 Mile Rd. • (248) 553-0300

12"x12" Machine Mat (light, standard, or strong grip), Blade in Blade Housing, Scoring Stylus, 2 Cricut Pens (1 black, 1 other color), Scissors with Protective Blade Cover, Weeder, Tweezers, Scraper, Spatula, and Portable Trimmer, 12". We also have a Cricut Machine in the Library of Things Collection that can be checked out.

Bosch Community Fund

We have been notified that FCL is a recipient for the Bosch Community Fund. We were awarded \$35,000 to continue to offer Udemy and Fiero Code, plus purchase Robot Kits, laptops, Library of Things items, and Seed Library items.

Retirement Celebration

After 40+ years, Sally Campbell will be retiring at the end of June. We will have a retirement celebration for her on Wednesday, June 4 from 12:00 – 2:00 PM.

New Business Office Manager

Brian Kantz was selected as the new Business Office Manager. His first day was Monday, May 5. He will spend the next 39 days working with Sally to learn all her knowledge.

Submitted by

Kelley Siegrist
Director



Suggestion:

you're doing good



Suggestion:

HERE OR HAVE ENGLISH

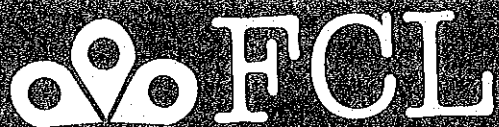


Suggestion:

Sophie Maise is very adventurous
and fun.

annually, say 2 months after summer property taxes are due, of patrons who paid their taxes and are obviously still residents (and property owners) in Farmington Hills? This would eliminate for many long time residents of having to come to the library to renew their cards.

In my case, I spend the winters down south. My card expired in March and I have not been able to check out books from Libby since then.



Suggestion:

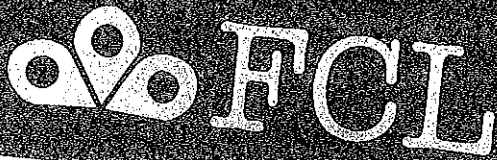
more selection of board books in baby section would be better compared to other libraries.

- Try to organize a police storyline where they read stories to kids.

We have preschool storytime with Mrs. Melanie. She is so engaging. It's always fun to be with her. The time just flew by. I am glad to have come across an amazing librarian.

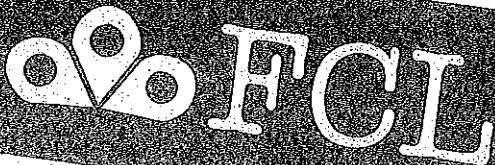
Turn over to leave a suggestion for Library staff.

I just wish other librarians should take inspiration from her. I find other are not much engaging to the kids.



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