

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – March 9, 2023**

Board Members Present: McClellan, Murphy, Stryd, Brown, Hahn, White, Doby

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Wrench, Drozan

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:01 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the March 9, 2023 Board meeting with the addition of “Budget Amendment” under Treasurer’s Report and with the moving of Strategic Planning up to follow Treasurer’s Report was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on February 9, 2023, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER’S REPORT

Budget Amendment

MOTION by White to approve amendments to 2022-2023 budget of \$43,120 in increased expenses and \$56, 880 in increased revenue was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown that the Board of Trustees approve January expenditures totaling \$474,106.36 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file February 2023 financial reports was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

STRATEGIC PLANNING (M. Stryd)

Cindy Fesemyer of Fast Forward Libraries led the board through crafting the vision and mission.

Vision: Growing a vibrant connected community

Mission: We engage our diverse community through resources and experiences that celebrate ideas, inspire creativity, and enrich lives.

FRIENDS' REPORT (S. Charlebois)

- Friends Gala set for June 2, featuring Common Chord (Robert Jones and Matt Watroba).
- Book sale, May 5-7.
- Letter is going out to reach out to lapsed members.
- There are openings on the Friends board.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- The Small Business Lunch Series is popular.
- 2021 tax amounts captured from FCL by
 - Farmington DDA: Summer - \$15,948.68 Winter - \$9337.53
 - Farmington Brownfield: Summer - \$123.79 Winter - \$72.48
 - Farmington Hills Brownfield: Summer - \$13,771.03 Winter - \$8,062.58
- Overtime costs fiscal year 2022 to date (through February 25): \$2,488.49
- Bereavement - 6 staff members have taken bereavement since July 1, 2022 for a total of 136.5 hours.
- Audiovisual upgrades in Farmington Meeting Room and Farmington Hills Auditorium are expected to be complete by mid-April.
- FCL will host a F/FH Chamber of Commerce Boost on Thursday, April 6 from 8-9:15 AM.
- Battle of the Books will be held April 17 at the Costick Center.
- Food Truck Tuesdays (last Tuesday of each month) will begin at Twelve Mile on April 25.
- **Facilities Update** (D. Wrench)
 - Donald Wrench and Megan Drozan introduced bid from Envisionware Conveyor for new Automated Materials Handler system (automated book return at Twelve Mile).

SUBCOMMITTEES

Personnel (M. Stryd)

The committee will meet before the end of March.

UNFINISHED BUSINESS

Non-Harassment Policy

MOTION by Stryd to approve the Non-Harassment Policy was supported by Murphy.

Vote: **Aye:** McClellan, Stryd, Brown, White, Murphy, Doby

Opposed: None

Abstain: Hahn

Motion passed.

NEW BUSINESS

Introduction of Board Member

New board member Chris Doby is formally introduced.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

E. McClellan encourages board members to reach out to neighborhood associations. K. Brown suggests talking to Farmington Hills Council of Homeowner Associations.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 8:23 pm. The next meeting of the Library Board is scheduled for Thursday, April 13 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees