

**Farmington Community Library Board of Trustees  
Board Meeting, 6:00 p.m. - November 13, 2025  
Draft**

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**Board Members Present:** McClellan, Muthukuda, Brown, Murphy, Snodgrass, Doby, Snead, White

**Board Members Absent:** None

**Staff Members Present:** Siegrist, Showich-Gallup, Peterson, Sa. Koponen, St. Koponen

**Staff Members Absent:** Baker

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:01 by President McClellan.

**APPROVAL OF AGENDA**

**MOTION** by Doby to approve the Agenda for the November 13, 2025 Board meeting adding "Changes to Financial Accounts" under Treasurer's Report and removing "Audit presentation" was supported by White.

**Vote: Aye: All in favor (8-0)**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held October 9, 2025, was supported by Brown.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**TREASURER'S REPORT**

**MOTION** by Brown to approve paying October 2025 operating bills totaling \$436,179.18 was supported by Muthukuda.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file October 2025 financial reports was supported by White.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

K. Brown:

- Year to date interest earned from Michigan Class is \$458,022.13.
- Preparations are being made to add Sasha Matthews as a signatory on accounts when she becomes Director.

#### **FRIENDS' REPORT** (S. Charlesbois)

- Friends are contributing \$60,000.00, to be used for such things as Battle of the Books, 1000 Books Before Kindergarten, Summer Reading as well as an incubator for new ideas.
- Giving Tuesday will focus on Library of Things and vinyl collection.
- October book sale brought in roughly \$5,000.
- Katherine Center author event was a great success.
- Membership letter going out soon.

#### **LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- A celebration will be held on Sunday, December 7 (2-4 pm) in the Liberty Street building to mark 50 years of service at that location. Drawings of the anticipated Phase One renovations will be on display.
- FCL chosen as the Large Business of the Year by the Greater Farmington Area Chamber of Commerce.
- FCL is switching vending companies for food / drink. New machines to be installed soon.
- Staff have been out in the community at several seasonal celebrations.
- Staff Day on November 11 included state-of-the-library presentations and active shooter training.
- Both branches will close at 3:00 pm Wednesday, November 26 for Thanksgiving and reopen at 10:00 am Friday, November 28.
- The December board meeting will be held at Liberty Street.
- Staff highlight: Sandi Koponen (Children's) and Steve Koponen (Patron Services).

#### **SUBCOMMITTEE UPDATES**

##### **Personnel** (D. Muthukuda)

- Sasha Matthews will start at FCL on December 1.
- Committee has worked on evaluation tool for the new director and will definitely be taking December off.

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Facilities (S. Snodgrass)

- Topics discussed November 6 included furniture replacement cycles, status of Abitibi containers in Twelve Mile parking lot, and landscaping plans.
- The next Committee meeting will be December 4.

Finance (K. Brown)

- Working on planned giving, naming rights for large donations. Unfinished Business
- None

**NEW BUSINESS**

2026 Employee Health Insurance Plan

**MOTION** by Muthukuda to join the Western Michigan Health Insurance Pool [along with the city of Farmington Hills] was supported by Brown.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**CORRESPONDENCE**

- C. Streeter, critical of personal email sent by staff member.

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

- R. Murphy would like board members to take new director S. Matthews to lunch on December 1.
- General: A celebration (community invited) of S. Matthews joining FCL and of K. Siegrist's retirement will be held January 6, 2026.

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 7:09. The next meeting of the Library Board is scheduled for Thursday, December 11, 2025, at 6:00 pm at Liberty Street.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees