

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - April 10, 2025**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Snead, Doby (late)

Board Members Absent: None

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Muthukuda to approve the Agenda for the April 10, 2025 Board meeting was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. S. - please consider a program featuring a Palestinian speaker.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meetings held March 13, 2025, was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying March 2025 operating bills totaling \$466,092.62 was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file the March 2025 financial reports was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (K.Siegrist)

- Cities-wide post card mailing will occur soon.
- Art auction will be evening of April 25 and book sale will be weekend of April 25.

(Doby arrives)

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Annual budget hearing will be held May 8 prior to the regular board meeting. The proposed FY 2025-26 budget will be available for public view by May 2.
- The Asian American Pacific Islander Heritage Celebration will be held May 3.
- Per S. Vaughn, over \$7,000 in grants have been received for Summer Reading programs this year.
- Farmington City Council has recognized National Library Week, and Farmington Hills Council will be doing so at their next meeting.
- FCL staff will once again serve as interviewers for Farmington Public Schools 8th grade Mock Interviews this month.

UNFINISHED BUSINESS

Tax Capture

MOTION by White to approve agreement to share tax revenue from FCL millage with Downtown Development Authority was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

MOTION by White to approve agreement to share tax revenue from FCL millage with Grand River Corridor Improvement Authority was supported by Snodgrass.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

SUBCOMMITTEE UPDATES

Finance (K. Brown)

Facilities (S. Snodgrass)

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- Partial committee will meet with S. Schneeman to clarify contract language for Phase One design work. Contract should be ready for board approval by May.
- FCL does not own or control the roadway that extends south from the traffic light at Twelve Mile. Pothole repair has been held up by US Postal Service. Farmington Hills and Oakland County Road Commission are pursuing resolution.
- Next Facilities meeting will be May 1.

Personnel (D. Muthukuda)

- Committee will soon bring suggestions / requests to board from the staff Working Conditions and Benefits Committee.
- Committee is beginning to consider a future director search, anticipating retirement of K. Siegrist in the next year.

NEW BUSINESS

- Expected Behavior Policy

MOTION by Doby to adopt Expected Behavior Policy was supported by Snead.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

- Violations and Appeals Policy

MOTION by Muthukuda to adopt Programming Policy was supported by Snead.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

- Children and Vulnerable Adults Policy

MOTION by Doby to adopt Children and Vulnerable Adults Policy was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

- Dr. S. - further request for Palestinian-centric program
- M. Showich-Gallup - using a search firm previously for a director was not successful.

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TRUSTEE COMMENT

- C. Doby - how does staff follow up with public commenter? (K. Siegrist has meeting scheduled.)
- S. Snead - interest in FCL presentation to Farmington City Council came up at the State of the Cities.
- J. White - board must insure that staff feel that they are listened to during a director search.

- D. Muthukuda - considering ways to build trust between board and staff.
- S. Snodgrass - board members can make concrete gestures to recognize staff.

ADJOURNMENT

The Board meeting was adjourned by President McClellan. The next meeting of the Library Board is scheduled for Thursday, May 8, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees