

**Farmington Community Library Board of Trustees  
Virtual Board Meeting - 6:00 p.m. – June 10, 2021  
Held Online Via Zoom**

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Board Members Present: Hahn, Kelly, Stryd, Duron-Willner, Murphy, White

Board Members Absent: None

Staff Members Present: Siegrist, Peterson, Wrench

Staff Members Absent: None

**Prior to the start of regularly scheduled FCL Board meeting the annual Budget hearing took place.**

**CALL TO ORDER**

The Board Meeting was called to order at 6:50 p.m. by Board President White.

**APPROVAL OF AGENDA**

**MOTION** by Kelly to approve the Agenda for the May 13, 2020, Board meeting, was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by Kelly to approve the Minutes of the Regular Board Meeting on March 2, 2020, was supported by Duron-Willner.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MBM STATUS REPORT**

- 365 migrations complete.
- Working to remove old equipment from server room racks.
- Updated spam filter.
- Beyond Trust program installed
- Will continue to work with FCL for smooth transition.

**UNFINISHED BUSINESS**

- AMENDED BUDGET
  - **MOTION** by Kelly to Approve amended Budget for fiscal year 20/21, was supported by Stryd.
  - Vote: Aye: All in favor**
  - Opposed: None**

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- Salary maximum increase
    - **MOTION** by Kelly to increase salary Maximum by 4%, was supported by Stryd.  
**Vote: Aye:** Hahn, Kelly, Stryd, Duron-Willner, White  
**Opposed:** Murphy  
**Motion passed.**
  
  - Salary minimum increase
    - **MOTION** by Kelly to increase salary Minimum by 5%.  
**Motion Withdrawn**
  
    - **MOTION** by Duron-Willner to increase salary Minimum by 4%, was supported by Hahn.  
**Vote: Aye:** Hahn, Kelly, Stryd, Duron-Willner, White, Murphy  
**Opposed:** None  
**Motion passed.**
  
  - Merit Increase
    - **MOTION** by Kelly to give Director authority to issue 0%- 4% merit increase.  
was supported by Hahn.  
**Motion Withdrawn**
  
    - **MOTION** by Kelly to issue 4% merit increase across the board.  
was supported by Stryd.  
**Vote: Aye:** Hahn, Kelly, Stryd, Duron-Willner, White  
**Opposed: None**  
**Abstain:** Murphy  
**Motion passed.**
  
  - Pay increase for interim Director.
    - **MOTION** by Murphy to issue an increase to the interim Directors salary to level of previous interim director (Jaclyn) effective immediately.  
was supported by Hahn.  
**Vote: Aye: All in favor**  
**Opposed: None**  
**MOTION Amended** to pay increase to be retroactive starting 04/16/21.
  
  - 2022 FISCAL YEAR BUDGET
    - **MOTION** by Duron-Willner to Approve new fiscal year budget 2022, was supported by Kelly.  
**Vote: Aye: All in favor**  
**Motion passed.**

#### **OPERATING BILLS**

**MOTION** by Kelly that the Board of Trustees approve operating bills 421,057.89, was supported by Duron-Willner.

**Vote: Aye: All in favor**

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**Opposed: None**  
**Motion passed.**

**MOTION** by Duron-Willner to receive revenue and expenditure report, was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

### **CORRESPONDENCE**

3 correspondences by email.

1. asked about the library website security.
2. asked Renee to resign and
3. questioned the appropriate businesses and sponsored signs posted at the library.

### **FRIENDS REPORT**

Virtual Gala for 06/24/2021 is being postponed until maybe September.

### **LIBRARY DIRECTOR'S REPORT**

- **Staffing** 3 new staff members added IT Supervisor, FT Adult Technology Librarian, & Accounting/Office Assistant 1 current staff member has been promoted to FT Adult Librarian. we have posted for a Technical Services Page and will soon post for 2 PT Library Assistants for the Circulation Department and 2 PT Adult Librarians to fill the vacancies from staff moving to other positions within and outside the library.
- **Dates for listening session have been set.**
  - Seniors June 21 @ 11:00 AM
  - Community Leaders July 12 @ Noon
  - Community Members July 19 @ 6:00 PM
- **ADP Renewal – August 2021**
- **Gale Engage Renewal 8/1/2021**
- **Michigan Municipal League Liability & Property Pool (Insurance) Renewal**
- **Service changes have begun i.e., time limits removed, study rooms open, quarantine time.**
- **Meeting rooms will be available starting September 1, 2021.**
- **Programs/ outreach**
  - Storybook Walk – in partnership with Youth United, who will build the stands for the picture book pages, another Storybook Walk will be placed on the grounds of C.A.R.E.S. of Farmington/Farmington Hills sometime in August. First story will be All Are Welcome by Alexandra Penfold.
  - Summer Reading Program Kicked off June 5 and runs through August 1. We have several programs to choose from – Children’s, Teen, ESL, Adult. The first 2000 registrants will receive a coupon for a free small cone at Silver Dairy.
  - Movie Night June 5 - FCL co-hosted with the Greater Farmington Film Festival to show the movie Trolls World Tour. We brought the FCL Corn Hole game and handed out individual bags of popcorn to moviegoers.
  - Art on the Grand June 5/6 – For the Art on the Grand event, FCL created Grab and Go Art Kits to be passed out in the Kids Art Alley during the event.
  - Splash Pad Storytime June 14 @ 10:00 AM - Enjoy the fresh air and a story! Meet us at the North Shelter near the Splash Pad at Heritage Park for stories, rhymes, and movement. Please wear masks and social distance while we are together.

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- Truck-a-Palooza, June 14 from 12-2 - Check out the heavy machinery, look for hidden trucks among the vehicles, take part in a book dig and enjoy a snack from the scoop of a truck. This will be held in the parking lot at the Liberty St. location. Please wear masks and social distance while we are together. This program is sponsored by the Cities of Farmington/Farmington Hills.
  - 1920s: Life 100 Years Ago, June 16 via Zoom at 7:00 PM - Christopher Lock, a Metro Detroit native and prolific author with 15 additional works including those covering historic Dearborn, WKBD-TV, and The Michigan State Fair, will be giving a talk about life 100 years ago in Detroit and Michigan at the start of the Roaring 1920's.
  - Family Fun in Riley Park Concert Series, Kicks off on June 23 @ 7:00 PM with Randy Kaplan. Randy's songs will be enjoyed by children and adults. He blends pop, funk, jazz, hip hop and storytelling for one enjoyable evening.

## **COMMITTEE REPORTS**

### **Facilities Committee**

Roofing issues have been addressed; major repairs will be needed next year. Only one of the 2 chillers is running, the #2 chillers have been shut down due to the repairs needed will bid the repair job. One of the elevators is now working and the others are in the process of being repaired. Compressor at Liberty Street needs to be replaced the HVAC system at Liberty St needs to be replaced. Also, the water meter needs repair Tents have been ordered for outdoor programming.

### **Finance Committee**

There was no report from the Finance Committee.

### **Personnel Committee**

There was no report from the Personnel Committee.

### **Strategic Plan Committee**

There was no report from the Strategic Plan Committee.

## **NEW BUSINESS**

- Elections **MOTION** by Hahn to postpone elections until all board positions have been filled.  
was supported by.  
**Vote: Aye:** Hahn, Kelly, Stryd, Duron-Willner, White  
**Opposed: None**  
**Motion passed.**

## **BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

There were no comments or announcements.

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### **PUBLIC COMMENT**

- Stacey C. Thanked board for thoughtful meeting and considering all staff when making decisions, also commended Kelley on job as Interim Director.
- Jeff P Thanked staff and board, also stated problems with ADP are not new, they never performed as they should.
- Kelly G. stated concern with ADP situation.
- Colleen M Excited about team morale and thanked everyone for their effort.

### **ADJOURNMENT**

**MOTION** by Kelly to adjourn the Board Meeting, was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The Board meeting was adjourned at 9:44 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, July 8, 2021, at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Renee Murphy, Secretary  
Library Board of Trustees