

**Farmington Community Library Board of Trustees**  
**Special Board Meeting – Electronically**  
**April 23, 2020**

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Board Members Present: Hahn, Huyck, Largent, Montgomery, Murphy, Rae, White

Board Members Absent: Bomarito

Staff Members Present: Grover, Miller, Siegrist, Carlton, Shereda

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order by Board President White.

**APPROVAL OF AGENDA**

**MOTION** by Montgomery to approve the Agenda for the April 12, 2020 Board meeting, was supported by Largent.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

There was no public comment.

**UNFINISHED BUSINESS**

ADP HR module. Discussion offered by Hahn – Reviewed contract with ADP (non-negotiable, as is, no warranty, 90 days renewal clause, merger and integration clause - verbal agreements non-binding, jurisdiction is in the state of New York). Grover – Start with a one year contract.

**MOTION** by Huyck to hire ADP and sign a one year contract with the request of changing jurisdiction to the state of Michigan.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**Personnel Committee**

Montgomery reviewed furlough discussion with Michael Blum in regards to unemployment benefits if the Library a Contributing Employer or Reimbursing Employer? Executive order number 57 from the Governor states the employer will be covered by the Federal Government's emergency Covid order.

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His recommendation is to lay-off all non-essential employees effective immediately. Have employees collect unemployment. A temporary furlough with no guarantee of rehire.

**MOTION** by Largent to temporarily furlough all employees with the exception of those deemed essential effective April 24<sup>th</sup>, 2020 at 6:00 p.m. with Grover and Personnel Committees final say as to essential/non-essential.

**Vote: Aye: Hahn, Largent, Montgomery, Murphy, White**

**Opposed: Huyck, Rae**

**Motion passed**

**MOTION** by Montgomery the Library pays the Cobra cost for the employees that are furloughed, supported by Hahn.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**(With drawn) MOTION** by Montgomery to add Hazard Pay of \$2.00 per hour to essential employees retroactively.

**MOTION** by Montgomery to freeze overtime, supported by Largent.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The Personnel Committee will meet tomorrow, Friday, April 24, 2020 at 7pm.

#### **BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

There were no comments or announcements.

#### **ADJOURNMENT**

**MOTION** by Montgomery to adjourn the Board Meeting, was supported by Hahn.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The Board meeting was adjourned by President White. The next Special meeting of the Library Board is scheduled for Tuesday, April 28' 2020 at 6pm.

Respectfully Submitted,

Elizabeth Rae, Secretary  
Library Board of Trustees  
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