

**Farmington Community Library Board of Trustees  
Board Meeting - 6:00 p.m. – July 13, 2023**

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Board Members Present:       Murphy, Brown, White, McClellan  
Board Members Absent:       Hahn, Doby. Two seats vacant. (Doby will show later.)  
Staff Members Present:       Showich-Gallup, Peterson, Wrench  
Staff Members Absent:       Siegrist

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:08 by President Ernie McClellan..

**APPROVAL OF AGENDA**

**MOTION** by Murphy to approve the Agenda for the July 13, 2023 Board meeting was supported by Brown.

**Vote:   Aye: All in favor (4-0)**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held on June 8, 2023, was supported by Murphy.

**Vote:   Aye: All in favor (4-0)**

**Opposed: None**

**Motion passed.**

**TREASURER’S REPORT**

**MOTION** by Brown to approve ~~May~~ **June** expenditures totaling \$338,116.32 was supported by Murphy.

**Vote:   Aye: All in favor (4-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file June 2023 financial reports was supported by White.

**Vote:   Aye: All in favor (4-0)**

**Opposed: None**

**Motion passed.**

**FRIENDS’ REPORT** (S. Charlebois)

- There will be a Book Sale July 21-23 in the Auditorium.
- S. Charlebois attended the ALA Conference in Chicago June 22-27 and will attend the United for Libraries Virtual Conference August 1-3. ALA sessions of note: succession planning for a Friends board, and Outreach.

(Board member Doby arrives.)

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**LIBRARY DIRECTOR'S REPORT** (M. Showich-Gallup)

- Jillian Baker will become the Assistant Director.
- All FY 2023 goals were met in circulation, program attendance, and library card signup.
- Summer Reading Final Party, July 31, 6:30-8:30 pm.
- Lobster Food Truck on July 25. Mango Languages and Oakland County Literacy will be highlighted.
- Michigan Library Association featured Jennifer Harper, FCL Children's Librarian, on their Facebook.

**Facilities** (D. Wrench)

- Carpet on stairs to Children's at Twelve Mile is complete.
- DW is coordinating demolition of conveyor to coincide with arrival of new parts to minimize downtime. Project to be completed by November.
- DW and others are investigating establishment of outdoor seating space at Twelve Mile.

**UNFINISHED BUSINESS**

None

**SUBCOMMITTEES**

**Personnel**

**MOTION** by Murphy to have Personnel Committee determine process for selecting a board candidate and for reporting to board was supported by Brown.

**Vote: Aye: All in favor (5-0)**

**Opposed: None**

**Motion passed.**

**NEW BUSINESS**

None

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

None

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 6:59 pm. The next meeting of the Library Board is scheduled for Thursday, August 10, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees